

Good Neighbour Scheme: Minutes of meeting 10th August 2016

Attendees: Jo Ling, Alison Owen, Mansi Bhatt, Annette Harbour

- Steering Committee changes: Neeley Jackson and David Hoult have opted to not be part of the Steering Committee going forward.
- DBS and driving forms: Form submission outstanding for Mary Eales, Mansi Bhatt and Sarah Wells. Driving form outstanding for Martin Eales.
- Lone Worker Policy – There was discussion on whether this was needed. It was agreed that it was better to add wording to the existing policy as opposed to creating an additional policy note.
- Local resources to garner support for the Group and Launch Event – There was discussion on how best to garner support for the Group locally. It was suggested to use the local library group who are now running the library as a Community library. Mansi Bhatt to instigate dialogue with Library Group's Committee and also look into using library for Launch event. [Post meeting note: Following communication with the Committee members of the Library Group, we received approval to use the library for the launch event on the 8th October. The library has been booked from 10am-12pm for an open morning where people shall be invited to drop in and find out more, have refreshments, pick up flyers etc.]
- Group website and facebook page: Thanks to Jon Hoult for his support in creating a group website. Facebook page also in progress.
- Other promotional material: There was discussion about requirements on other promotional materials – Flyers, Posters, fridge magnets and potential places to distribute these - Sapcote Garden Centre, Stoney Stanton surgery, local Parish, Post Office and Library were suggested.
- Safeguarding - Annette Harbour shared that she will be attending safeguarding training – The group's safeguarding coordinators are Annette Harbour and Anne Falconer
- Contact details – To ensure we have mobile contact details for all, can the following people send across their mobile details to myself, Jo Ling and Alison Owen: Peter Bradbury; Estelle Rogers, Ann Falconer, Estelle Rowley, Martin Eales and Mary Eales.

- Next meeting dates: The next meeting dates are:

7th September 7.30pm

8th October (launch event- all welcome to come and help)

12th October 7.30pm