



SAPCOTE GOOD NEIGHBOUR SCHEME

AGENDA FOR THE

AGM

**To be held in the Sapcote Pavilion
On Wednesday 13th November 2019 at 7.30pm**

- 1. Introduction and Welcome**
- 2. Those in Attendance**
- 3. Apologies for Absence**
- 4. Chairman's Report**
- 5. Treasurer's Report**
- 6. Election of Officers:-**
 - **Chairman**
 - **Secretary**
 - **Treasurer**
 - **Safeguarding and Induction**
- 7. Review of Policies and Procedures**
 - **Safeguarding**
 - **DBS**
 - **Driver Registration**
 - **Monthly Phone Duty**
 - **Suitability of Documentation**
 - **Induction and Mentoring**
 - **Insurance**